

TRIBAL STOVE SWAP APPLICATION GUIDELINES

PROJECT STOVE SWAP

Project Information & Background

To reduce air pollution by encouraging the adoption of new heating technologies, Environmental Initiative is partnering with the Minnesota Pollution Control Agency, local vendors, manufacturers, and community partners to operate Project Stove Swap, a wood burning device changeout project in Minnesota, on Tribal lands. This project offers consumers the opportunity to replace old, inefficient wood heating appliances with a number of more efficient, lower-emitting technologies. Costs for these change outs will be covered in full for income-qualified Tribal members in Minnesota.

Income-qualified is defined as a participant's qualification to receive benefits from at least one of the following programs, or other pertinent/substantially equivalent income eligibility criteria:

- Supplemental Nutrition Assistance Program (SNAP)
- Medical Assistance/MinnesotaCare
- Women, Infants, and Children's Program
- Income-qualified Home Energy/Weatherization Assistance Program
- Head Start
- Social Security Disability Insurance



Application Process

This process has been established to make participation as easy as possible for all involved. The incentive process will follow the steps below:

1 Complete Application

Vendor, Environmental Initiative, and Customer

Applications must include:

- Application document.
- Itemized estimate.
- Photograph of old, noncertified appliance.

2 Application Review

Environmental Initiative

- Application will be reviewed.
- Vendor will be formally notified of application acceptance.
- If accepted, vendor will be issued an incentive amount and tracking number, and purchase may proceed.

3 Installation, Training, & Certification

Vendor

- Appliances must be installed within a reasonable timeframe.
- Vendor provides customer training, moisture meter, and best practices for dry wood burning.
- Vendor secures pictures of installed new appliance and disabled old appliance.

4 Payment/Tracking

Vendor, Environmental Initiative, and Customer

- Upon receipt of required documentation and vendor invoice, incentive payment will be released to vendor.
- Individual customers may be contacted for data on wood use reduction and success stories.

5 Invoicing

Vendor and Environmental Initiative

- Vendor will invoice Environmental Initiative for approved incentive discount at the same time of invoice to customer for services rendered.
- Customer will be responsible for all expenses minus the incentive amount.

6 Payment/Tracking

Vendor, Environmental Initiative, and Customer

- Upon receipt of required documentation and vendor invoice, incentive payment will be released to vendor.
- Individual customers may be contacted for data on wood use reduction and success stories.